

NORTH READING YOUTH BASKETBALL ASSOCIATION
BY-LAWS

Article I - Organization and Membership

- (a) All matters concerning administration and financial policy of the NRYB, including determination of the number of divisions to be organized within NRYB, shall be decided by a vote of the Board of Directors.
- (b) The Board of Directors shall have the authority to suspend any member whose conduct is considered detrimental to the best interests of the NRYB.
- (c) Any person interested in active participation in the NRYB may apply to become a member.
 - (1) Player Member: The Board of Directors shall establish a set of guidelines for Player Member requirements and any person satisfying these requirements shall be eligible for membership.

A person may become a Player Member by applying at the annual registration held each fall prior to the start of the season and paying such fees as may be set by the Board of Directors or by subsequent application and payment of fees as may be permitted by the Board.

- (2) Regular Member: Any adult actively interested in furthering the objectives of the Association may become a regular member through application to the NRYB.

Article II - Officers, Directors and Duties Thereof

Directors shall:

- exercise all power to promulgate rules and regulations, adopt policies and procedures and establish fees necessary for the management of the affairs of the NRYB;
- approve the budget for the season;
- approve all Divisions, coaches and the regular season and playoff schedules;
- have the right to suspend or dismiss a coach, referee or player at any time for cause, as set forth elsewhere in these by-laws.

Amended: 5/16/93
Amended: 5/21/95
Amended: 11/5/00

Article II - Officers, Directors and Duties Thereof (Continued)

- a) President: The President is the Chief Executive for the NRYB and shall:
- serve as Chairman of the Board of Directors
 - call and preside at its meetings;
 - have overall responsibility for its finances and govern said NRYB as directed by its Board of Directors in accordance with the By-Laws;
 - delegate to other officers and members such responsibility as may be desirable, serve as member ex-officio and supervise the work of any such committees;
 - be authorized to arbitrate all matters;
 - have power to sign all checks and bank withdrawals. The signatures of both the President and Treasurer shall be required for all checks over \$500 for any item or service not included in the annual budget.
- b) Vice President: The Vice President shall:
- be liaison between NRYB and the Town, and other organizations in obtaining facilities for use by the NRYB;
 - schedule all use of gym facilities;
 - be authorized to arbitrate all matters between the various divisions;
 - assist the President in his duties;
 - in absence of the President preside at meetings.
- c) Secretary: The Secretary shall:
- record and maintain the minutes of meetings of the NRYB;
 - be responsible for correspondence not handled by other officials;
 - be responsible for meeting arrangements and notices;
 - maintain such rules as may be adopted by the Board of Directors for the administration and operation of the NRYB.
- d) Registrar: The Registrar shall:
- be responsible for conducting an annual registration for player-members and maintaining lists of all registered members;

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Amended: 5/21/95
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Article II - Officers, Directors and Duties Thereof (Continued)

e) Treasurer: The Treasurer shall:

- have the power to sign all checks and bank withdrawals. The signatures of both the President and Treasurer shall be required for all checks over \$500 for any item or service not included in the annual budget.
- approve equipment orders and dispense funds subject to the specific policy established by the Board of Directors;
- be responsible, with the President for all finances of the NRYB;
- keep all financial records, make reports on the financial status;
- prepare such budget and tax returns as may be required, and receive all moneys coming to the credit of the NRYB;
- attend to whatever financial responsibilities as may be assigned;

f) Program Coordinators for Boys/Girls Programs: The Program Coordinators shall:

- prepare a list of divisions for the season, Directors for each and coaches for teams within these divisions and submit same to Board of Directors for approval;
- coordinate all travel team activities, such as scheduling, coaching assignments, player draft and league activities.
- collect signed coach guideline statements and Cori forms;
- assist the Vice President in scheduling gym use;

g) Division Directors: The Division Directors shall:

- be responsible for soliciting input on and evaluating the performance of the coaches in their division;
- together with the coaches, provide for the assignment of players to teams within each division;
- prepare regular season and playoff schedules for the various divisions and submit same for approval of the Board of Directors;

h) Referee Coordinator: The Referee Coordinator shall:

- coordinate assignment of such refereeing duties as may be dictated by the Board of Directors;
- submit a list of completed referee assignments to the Treasurer for payment;

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Amended: 5/21/95
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Article II - Officers, Directors and Duties Thereof (Continued)

- i) Equipment Manager: The Equipment Manager shall:
- prepare a list of new equipment needs and submit it to the Board for approval;
 - upon approval, coordinate placing and receiving the order of and the distribution and collection of playing equipment; shall expedite necessary replacement during the season;
 - submit bills to the Treasurer for payment;
 - be responsible for all NRYB playing equipment

Article III - Meetings and Elections

- (a) The annual meeting of the NRYB shall be conducted during the spring each year for the purpose of the reading of reports, for the election of the Directors, and to accept new members. Additional meetings may be called by the President or by request to the President of three members of the NRYB.
- (b) A meeting of the Board of Directors shall be conducted in the fall of each year prior to the annual registration. Additional meetings may be called by the President at any time or upon written request of at least three members of the Board of Directors.
- (c) New members may be accepted at any scheduled meeting.
- (d) A majority of the members of the Board of Directors shall constitute a quorum at any Directors meeting and a majority vote of those directors present and voting shall govern except when otherwise provided.
- (e) Notice of the annual meeting of the NRYB shall be given three days in advance by publication in local newspapers.
- (f) A duly constituted meeting shall be any meeting which satisfies the quorum requirements and for which proper notice was given.
- (g) Emergency meetings may be called at any time by notification directly to all members of the Board of Directors.

Article IV - Division Directors and Coaches

- (a) Each Division Director shall assist the Program Coordinator in obtaining coaches, preparing schedules and assigning players to teams and during the season oversee all activity within the division.

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Article IV - Division Directors and Coaches (Continued)

- (b) Coaches and referees shall be responsible for their sections on the court. The Board of Directors shall have the right to suspend or dismiss a Division Director, Coach or referee at any time for cause. Such individual may, at his option, request and be granted a hearing before the Board of Directors.

Article V - Financial Policy

- (a) The Board of Directors shall decide all matters pertaining to the finances of the NRYB.
- (b) The Board of Directors may solicit contributions only for the common benefit of the NRYB.

Article VI - Audits

- (a) Prior to the spring meeting each year, the President shall appoint an Audit Committee comprised of the Treasurer and at least two other members of the Board of Directors. Such committee shall conduct a thorough examination of all books and bank accounts of the NRYB, delivering a written report of such examination to the Board of Directors at the spring meeting.

Article VII - Playing Regulations:

- (a) Playing Regulations for each Division shall be set forth by the Board of Directors each year.
- (b) The Playing Regulations of the NRYB shall be binding on all members.

Article VIII - Amendments

These by-laws or any article thereof may be amended or repealed by a two-thirds vote of the Board of Directors present at any duly constituted meeting provided the proposed changes shall have been read at a previous meeting, which must not have been held less than seven nor more than sixty days prior.

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Amended: 5/21/95
Amended: 11/5/00